

TOWN OF CHARLOTTE COURT HOUSE

HISTORIC DISTRICT REVIEW BOARD

Minutes

Monday March 20, 2023 6:00 pm

Members Present: Cheryl Spencer, Shelby Walker, Richard Perez & Jim Watkins

Members Absent: Murrie Bates

Others Present: Karen Price, Town Clerk

Jim Watkins called the meeting to order and declared a quorum present.

Shelby Walker motioned to approve the agenda as presented. The motion was seconded and carried by voice vote 4 ayes, 0 nays.

Cheryl Spencer motioned to approve the February 21, 2023 minutes as presented. The motion was seconded and carried by voice vote 4 ayes, 0 nays.

Jim Watkins reported that Scotty Bare of RiverStreet emailed to confirm that he received the application for a Certificate of Appropriateness (COA). Mr. Bare sent spec sheets for the building which included a selection of available colors and requested that the HDRB choose a building color. Following discussion there was consensus for Karen Price to reply to Mr. Bare and advise that the HDRB cannot act officially until the COA is received, and to request that he forward a couple samples of red.


An updated draft of the Historic District Guidelines was reviewed. Cheryl Spencer motioned to approve the proposed guidelines. The motion was seconded by Richard Perez, and carried by voice vote: 4 ayes, 0 nays. Jim Watkins stated that a public hearing was required prior to getting the guidelines approved by the Town Council. A request will be made to hold a joint public hearing with the Town Council on April 17, 2023 at 6:30 pm.

Following discussion there was consensus to have Karen Price draft a letter to property owners within the Historic Districts to advise of the public hearing regarding the proposed design guidelines.

The next scheduled meeting will be on April 17th at 6:00 p.m.

With no further business, the meeting was adjourned.

Respectfully Submitted:



Karen K. Price,
Clerk