

TOWN OF CHARLOTTE COURT HOUSE  
BOARD OF ZONING APPEALS  
MEETING  
WEDNESDAY - JUNE 12, 2024 – 6:00 pm

Minutes

Present: Michael Haskins, Jennifer Jones, Claudia Koch

Absent: Stephen Walker, Andy Carwile

Others Present: Robert Hendrick, Zoning Administrator, Sara Crawford, Town Manager and Ann Cosby, Land Use Attorney

Jennifer Jones called the meeting to order at 6:09 pm.

Robert Hendrick opened the floor for nominations for BZA Chair.

Claudia Koch motioned to elect Jennifer Jones as Chair. The motion was seconded and carried by voice vote: 3 ayes, 0 nays.

Michael Haskins motioned to elect Stephen Walker as Vice-Chair. The motion was seconded and carried by voice vote: 3 ayes, 0 nays.

Claudia Koch motioned to adopt Robert's Rules of Order for Small Boards. The motion was seconded and carried by voice vote: 3 ayes, 0 nays.

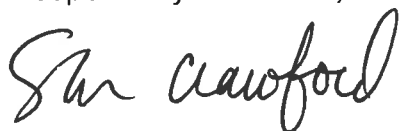
Michael Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 3 ayes, 0 nays.

Claudia Koch motioned to approve the May 11<sup>th</sup>, 2023; minutes as presented. The motion was seconded and carried by voice vote: 3 ayes, 0 nays.

Ann Cosby, Land Use Attorney with Greene-Hurlocker of Richmond, VA explained the role of a Board of Zoning Appeal Member and the process of a zoning appeal.

With no further business, the meeting was adjourned at 7:01 pm.

Respectfully submitted,



Sara Crawford, Town Manager