

## TOWN OF CHARLOTTE COURT HOUSE

### REGULAR COUNCIL MEETING MINUTES

**Monday, May 18, 2026, 6:00 P.M.**

A regular meeting of the Charlotte Court House Town Council was held on Monday, May 18, 2026, at 6:00 P.M. Mayor Watkins called the meeting to order. Council Members Andrews, Arbogast, Braxton, Haskins, Michaelson, and Ramsey were present. Prior to approval of the agenda Council Member Ramsey requested the BOOMS project be added under Committee Reports. Council Member Andrews motioned to approve the amended agenda. The motion was seconded by Council Member Ramsey and carried by voice vote: 6 ayes and 0 nays. Council Member Ramsey requested two changes to the April Meeting Minutes. Council Member Andrews motioned to approve the April 20, 2026, Regular Council Meeting Minutes with the proposed updates. The motion was seconded by Council Member Haskins and carried by voice vote: 6 ayes and 0 nays. Council Member Haskins motioned to approve the April 30, 2026, financial statements. The motion was seconded by Council Member Arbogast and carried by voice vote: 6 ayes and 0 nays.

**Citizen Comments** None.

**Town Maintenance Report** Mayor Watkins reported on the maintenance of the town's playground and setup of the picnic table. Gravel was ordered for general maintenance and some of it will be used under the table for grass control. The table will also be secured.

**Planning Commission Report** There was no April 2026 meeting. At the next regular scheduled meeting, the Planning Commission will discuss recent state law changes regarding manufactured homes.

#### **Committee Reports**

**Water Committee** The Water Committee reported out from their May 18, 2026, meeting. The Town was not approved for FCAP funding. Council Member Ramsey made a motion that the Town obtain a proposal from Hurt & Proffitt for a Request for Proposals (RFP) and a procurement plan for a water meter replacement project which was seconded by Council Member Arbogast and carried by voice vote: 6 ayes and 0 nays. Council Member Ramsey discussed the need to monitor wells and the importance of maintaining water quality. Mayor Watkins and Councilman Ramsey discuss the importance of regular maintenance and monitoring of the town's wells. The need for a comprehensive plan to ensure the health of the town's water system is emphasized. Town Manager is to request recommendations from VRWA and Samples Monitoring Service and report back to Council.

**Streets and Lights Committee** Council Member Andrews made a recommendation to pay for a street light on the pole past Evern Andrews home going down Woodfork Road, not the pole next to the Andrews' driveway. The motion was seconded by Council Member Michaelson and carried by voice vote: 6 ayes and 0 nays.

The council discussed the need for additional streetlights, particularly near Randolph Henry, Statesman Drive, and Evergreen Drive past Brenda Haskin's home.

There was discussion regarding the Litter Grant documentation and the allowable uses of the associated funds. Town Manager Wiley was directed to obtain and provide the relevant information.

Discussion was held regarding the ownership of the property boundaries associated with Maple Drive, prompted by correspondence circulated in 2023 and a recent need for gravel. The fire department paid \$500 for the gravel. Prior to the meeting, Mayor Watkins and Town Manager Wiley reviewed the tax map and property card information and determined that Charlotte County Baptist Church owns the property, although it is no longer in existence. Accordingly, maintenance of this road is not the responsibility of the Town.

There was discussion regarding complaints under the Nuisance Ordinance regarding Rodney Moon's property. Neighbors have complained about the grass. Council Member Andrews will provide dates to the Town Manager so that they can meet with Tony Mathews and address property maintenance issues.

**Events Committee** The BOOMS project is scheduled to take place from June 9, 2026, through June 10, 2026. Council Member Ramsey emphasized the need to identify at least five candidate buildings or businesses within the historic district and to contact the respective property and business owners to request their participation in the BOOMS historic tour, as well as to compile a list for the Town to promote. Mayor Watkins highlighted the importance of publicity and public involvement. Town Manager Wiley was directed to print and distribute BOOMS materials to the Town Council and meeting participants so that the committee will have copies available for upcoming planning activities.

**Town Manager Report** The Town Manager Report was provided and reviewed.

**Council Comment Period** Council Member Ramsey advised that a meeting should be scheduled to consider and review the 2026/2027 budget. Accordingly, the Finance Committee scheduled a meeting for Tuesday, June 2, 2026, at 6:15 p.m.

Additionally, Council Member Ramsey introduced a new federal program for a sewer study, which would involve meeting with other towns in the county. The study would identify potential grant programs to improve sewer infrastructure, with no cost to the government. Councilman Ramsey will coordinate with the county administrator and other towns to explore the grant program. Council Member Ramsey also suggested adding back flow testing to the Town's list of maintenance needs as it will require an ordinance.

With no further business, Council Member Ramsey made a motion that the meeting be adjourned. The motion was seconded by Council Member Arbogast and carried by voice vote: 6 ayes and 0 nays.

  
David C. Watkins, Jr., Mayor

ATTEST:   
Tammy L. Wiley, Town Manager