

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday, June 16, 2025, 6:00 P.M.**

A regular meeting of the Charlotte Court House Town Council was held on Monday, June 16, 2025, at 6:00 pm. Mayor Watkins called the meeting to order. Council Member Andrews, Haskins, Braxton, Michaelson, Arbogast and Ramsey were present. No Council Members absent. Council Member Arbogast motioned to approve the agenda. The motion was seconded by Council Member Haskins and carried by voice vote: 6 ayes and 0 nays. Council Member Arbogast motioned to approve the May 19, 2025, Council meeting minutes as presented. The motion was seconded by Council Member Andrews and carried by voice vote: 6 ayes and 0 nays. Council Member Arbogast motioned to approve the May 2025 financial statements. The motion was seconded by Council Member Ramsey and carried by voice vote: 6 ayes and 0 nays.

Public Hearing: Proposed Nuisance Ordinance Mayor Watkins called the public hearing to order. No citizens were present. Council Member Andrews read a statement from Samantha Dunn-Miller. Mayor Watkins adjourned the public hearing.

Public Hearing: Proposed FY 2025-2026 Budget Mayor Watkins called the public hearing to order. No citizens were present. Mayor Watkins adjourned the public hearing.

Public Hearing: Proposed Real Property Tax Increase Mayor Watkins called the public hearing to order. No citizens were present. Mayor Watkins adjourned the public hearing and reconvened the regular town council meeting.

Public Comments None

Proposed Nuisance Ordinance Council Action Council Member Arbogast made motion to adopt the Nuisance Ordinance as presented. The motion was seconded by Council Member Andrews and carried by roll call vote: Arbogast aye; Ramsey aye; Andrews aye; Michaelson aye; Haskins aye; Braxton aye. Council Member Ramsey added comments: 1.) the Town zoning ordinance Appendix A-Use Matrix under Non-Residential-General Agricultural Uses permits hay production in general residential; 2). To file an official complaint, a form with signature must be completed; and 3.) Use good judgement with grass violations.

Water Operations/ Town Maintenance Report Samples Monitoring Services reported the Moses Drive Tank has a poor design, and a drain line needs to be installed to avoid water loss to the (7) homes on Moses Drive when tank is drained. The installation is estimated to be less than \$10,000. Council Member Arbogast made a motion to install the drain at the Moses Drive Tank at a cost not to exceed \$10,000. The motion was seconded by Council Member Braxton and carried by voice vote: 7 ayes and 0 nays. The council discussed lettering on the Moses Drive Tank and Town Manager Crawford will follow up with USG Water to confirm if the lettering is no cost and ask if the misspelling of Court House can be corrected and what color paint will be used.

Proposed FY 25/26 Budget No council comments.

Proposed Real Estate Tax Increase No council comments.

Playground Planning Town Manager Crawford reported the Eureka equipment is ready to be moved and will need to coordinate the timing with the school. The council reviewed pricing from MaxPlayFit.

Office Needs Town Manager is Following Up On

- a. Water Office Doors: Doors need to be evaluated for repair.
- b. Change Locks on Spare Office: Replace locks
- c. Streetlights and Lighting in Back Space: More lighting is needed on Statesmen Drive and Town Manager will get bids from licensed electrician for electrical work in back space.

Grass Contract Council Member Andrews made a motion to increase the July 1, 2025-June 30, 2026. grass contract from \$1203.75 to \$1275.00 per cut. The motion was seconded by Council Member Arbogast and carried by voice vote: 6 ayes and 0 nays. The council had discussion about the guardrail grass along the sidewalk across from the Corner Market. Town Manager Crawford has placed an online request to have VDOT cut the grass behind the guardrail.

Farmers Market & Vendor Use Policy Tabled.

Planning Commission Report Town Manager Crawford reported the Historic District Review Board met to act on the sign permit application for the Scoop. Council Member Ramsey mentioned the sign enforcement policy is no sign will be displayed until permit is approved. Also, the Planning Commission will meet June 23, 2025.

Committee Reports:

Buildings and Grounds: none

Code Enforcement: none

Water Committee: reported with water operations.

Finance Committee: none

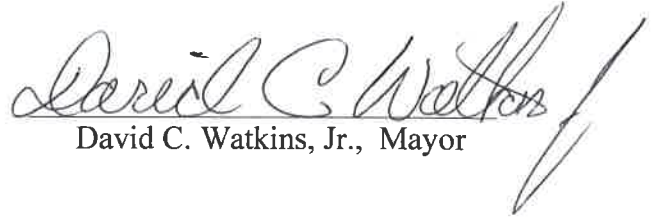
Town Manager's Report A report was provided to each Council Members and reviewed by the Town Manager.

Council Comment Period Council Member Arbogast reported there will be logging of pine trees near the school.

With no further business, Council Member Andrews made a motion that the meeting be adjourned. The motion was seconded by Council Member Arbogast and carried by voice vote: 6 ayes and 0 nays.

ATTEST:

Sara E. Crawford, Town Manager



David C. Watkins, Jr., Mayor