

Town of Charlotte Court House
PLANNING COMMISSION
Monday, February 26, 2024, at 6:00 p.m. at the Town Hall
MINUTES

Members Present: Andy Carwile (Chair) (arrived after vote on minutes), Jim Watkins (Vice-chair), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Robert Hendrick, Zoning Administrator; and Sara Crawford, Town Manager

Jim Watkins called the meeting to order, and Terry Ramsey provided the invocation.

Terry Ramsey motioned with second by Dan Michaelson to approve the agenda with an amendment to add a public comment period. All members listed as present voted yes.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for the last meeting which was held on January 22, 2024. All members listed as present voted yes.

Claudia Koch provided comments concerning the color of adjacent house, green lights on the Red Barn, limbs from adjacent properties, and the smoke shop.

The Commission discussed the draft Comprehensive Plan including:

- Andy Carwile led a discussion on the graphic for the future land use and transportation map and all agreed on the graphic and Andy Carwile agreed to finalize for inclusion in the plan.
- Sara Crawford provided an update for Emergency Services from Chris Russell, and it was agreed to make this update to the draft.
- The Commission agreed that once these changes were made for Terry Ramsey to send the draft to VDOT for their review as required by Code of Virginia § 15.2-2222.1. Coordination of state and local transportation planning.

Sara Crawford, Terry Ramsey, and Robert Hendrick provided an update regarding the mobile home being rehabbed on George Washington Highway. Town Council agreed at the February 20, 2024, Council meeting to send a letter to the County requesting building permits only be issued for properties in Town after zoning clearance (permit) is issued the Town Office.

At 7:15 p.m. Terry Ramsey motioned with second by Dan Michaelson to adjourn. All members listed as present voted yes.

Respectfully submitted,


Terry Ramsey, Secretary