

Town of Charlotte Court House  
PLANNING COMMISSION  
Monday, January 23, 2023, at 6:00 p.m. at the Town Hall  
MINUTES

Members Present: Andy Carwile (Chair), Jim Watkins (Vice-chair), Bobby Howard, Dan Michaelson, and Terry Ramsey

Members Absent: None

Others Present: Robert Hendrick, Zoning Administrator, and Karen Price, Town Clerk

Andy Carwile called the meeting to order, and Bobby Howard provided the invocation.

Dan Michaelson motioned with second by Jim Watkins to approve the agenda. All members listed as present voted yes.

Bobby Howard motioned with second by Dan Michaelson to approve the minutes for January 9, 2023. All members listed as present voted yes.

The Commission discussed the following informational items:

- Historic District Review Board met January 17<sup>th</sup> and are working on the design guidelines and the application form for the certificate of appropriateness.
- Karen Price noted she was in the process of updating the application forms with the current zoning fees.

The Commission discussed the draft Comprehensive Plan, updated the draft accordingly, and will start next meeting at 3.0 Economic Development.

At 8:00 p.m. Bobby Howard motioned with second by Terry Ramsey to adjourn. All members listed as present voted yes.

Respectfully submitted,

---

Terry Ramsey, Secretary