

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday October 17, 2022 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, October 17, 2022, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Arbogast, Ramsey, Andrews, Michaelson and Braxton were present. Council Member Haskins was absent. Council Member Arbogast motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Ramsey requested that the October 11th public hearing minutes be corrected to reflect that Council Member Arbogast was absent. Council Member Arbogast motioned to approve the September regular meeting minutes as presented and the October 11th public hearing minutes as amended. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Arbogast motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays.

Citizen Comments None

Blighted Structure Maintenance Tony Matthews, Town manager of Kenbridge, VA relayed to the Council his methods for handling blighted properties. He stated that the Council should pass an ordinance that clearly identifies what constitutes a dangerous building and the penalties that will be assessed if the property owner fails to correct the problem. He emphasized the need to hire a certified zoning officer who would be responsible for enforcing the ordinance.

Conditional Use Permit for a Telecommunication Tower Council Member Ramsey stated that he had a personal interest in the pending cell tower application and will withdraw from discussion and abstain from any voting. Mayor Watkins stated that two public hearings were conducted regarding the proposed cell tower. Andy Carwile, Planning Commission (PC) Chair, stated that the PC established five conditions to be met in order for the CUP to be approved: 1) Tower will be constructed in accordance with the application as reviewed by CityScape; 2) The tower will include a lighting shield to reduce visibility of red light on top of tower from view below; 3) Tower will have screening of an undisturbed vegetation area within leased area, with supplemental plantings as needed as a screen at a later date; 4) Prior to start of construction applicant will submit engineering data showing how tower would collapse. 5) Applicant will submit professional engineer's drawings showing tower will accommodate three (3) carriers. Andy Carwile stated that the PC recommends that the Town Council approve the CUP with the added conditions. Verizon Attorney Tyler Rosa stated that he reviewed the conditions and found them generally acceptable, however he would like to add the words "commercially reasonable" after the word "a" in condition #2. He stated that there are already light mitigation aspects in place, but they could look into additional options. Council Member Arbogast motioned to approve the CUP with the five stated conditions and including the words "commercially reasonable" to condition #2. The motion was seconded by Council Member Andrews and carried by roll call vote: Andrews, aye; Arbogast, aye; Braxton, aye; Michaelson, aye; with Council Member Ramsey abstaining. Council Member Haskins was absent.

(Council Member Arbogast left the meeting.)

Southern Software Proposal Council Member Ramsey expressed concern that system backups are only performed monthly and are stored on-site. He stated that he spoke with representatives from Southern Software who advised that they can provide daily back-ups for a fee. Mr. Ramsey stated that Southern Software can convert data files from the Commissioner of Revenue into FMS files for \$750.00. He stated that the Town doesn't have anyone providing IT support. Council Member Andrews suggested contacting Zack McKinney, and stated that he has provided IT assistance to the Community College and may be willing to assist the Town.

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Planning Commission Report Andy Carwile reported that the site selected by RiverStreet for the broadband transfer cabinet was problematic as it is within the Historic District requiring adherence to zoning guidelines. Other location suggestions were considered, but RiverStreet would like to stay within 500 feet of the original site.

Committee Reports Grounds, Streets & Lights – Council Member Andrews stated the need to draft a resolution to lower speed limits in the Town.

Water Operator Report

- Well #4 pump was replaced and new piping was installed. Bacteriological sample was collected on 10/10/2022 and well has since been put back online.
- The green sand filters at Well #7 are still operating properly. SMS is currently in the process of getting quotes to replace the sand filter tank. The tanks are starting to leak due to rust and corrosion.
- Lead and copper samples collected. Two of the ten sites exceeded the limits for copper. Flushing and resampling will be done soon.
- TTHM and HAA samples collected Samples were well below allowable limits.

Clerk Report Karen Price reported that a business license was issued to “Ultimate Fitness.” She stated that there were seven meters cut off for non-payment. Ms. Price reported that the Historic District Review Board held an organizational meeting

Council Comment Period Council Member Ramsey stated that he and Council Member Braxton had fulfilled the FOIA & COIA requirements. Mr. Ramsey stated that he has made some inquiries regarding playgrounds. Council Member Andrews stated that constructing a playground can be expensive and that donations would be needed as well as a suitable site.

With no further business, Council Member Andrews motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

David C. Watkins, Jr., Mayor

ATTEST:

Karen K. Price, Clerk of Council