

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday August 15, 2022 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 15, 2022, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Ramsey, Michaelson, Haskins, Andrews and Arbogast were present. Council Member Braxton was absent. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Ramsey motioned to approve the minutes for the June public hearings as presented, and the June and July regular meeting minutes with corrections. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Arbogast motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments None

Use of Municipal Bldg. as Voting Precinct: Glenn Baker and Aubrey Faure from the Electoral Board addressed the Council regarding changes to the Municipal building necessary for compliance with the Americans with Disabilities Act. Upgrades would include creating “van accessible” parking spaces with 8 feet aisles, and equipping doors with opening devices that are easy to grasp or operate with one hand. Mr. Baker stated that no written agreement existed establishing the Town Municipal building as a voting precinct. Council Member Michaelson motioned to continue using the Municipal building as a voting precinct and to make the necessary repairs to satisfy the ADA accessibility requirements. The motion was seconded by Council Member Arbogast and carried by voice vote: 5 ayes and 0 nays.

Proposed Structure for Broadband: Council Member Ramsey stated that the County Administrator, working with RiverStreet, has proposed installing buildings throughout the county for broadband service. One proposed location is near the corner of David Bruce and LeGrande Ave., within the Historical District. Mr. Ramsey stated that building options are being considered.

Planning Commission Report Council Member Ramsey presented a roster of proposed members for appointment to the Historical District Review Board (HDRB). Member terms would be for five years with initial terms being staggered to allow for one member to rotate off each year. The names and initial terms are as follows: Stephen Walker (1 year), Cheryl Spencer (2 years), Shelby Walker (3 years), Murrie Bates (4 years), and Jim Watkins (5 years). Council Member Arbogast motioned to approve the proposed members as presented. The motion was seconded by Council Member Michaelson and carried by voice vote: 5 ayes and 0 nays. Mr. Ramsey stated that the Planning Commission (PC) requests that Town office staff resume attendance at their meetings. The Commission requests that the Town Attorney handle the required filing with Circuit Court of the zoning ordinance and map. The enlarged maps are finished and will be taken to Cindy Walker to be framed. The PC will begin reviewing and updating the Comprehensive Plan. Mr. Ramsey commented on a potential retailer looking to go on the corner of Rt. 40 and Dixie Youth Dr. The Clerk received \$6500.00 from Verizon to cover the CityScape review.

Committee Reports: Personnel Committee – Council Member Andrews reported that Michelle will be taking a course at VCU for Virginia Municipal Clerk Association (VMCA). A course at SVCC in January 2023, is also being considered. Ms. Andrews stated that Tony Matthews, Kenbridge Town Manager will be coming to the September Town Council meeting to speak about blighted properties. Council Member Arbogast spoke of speed control in the Town limits. Council Member Ramsey stated his preference to see the speed limit lowered on George Washington Hwy. and possibly more signage. Mayor Watkins and Council Member Ramsey met with Bob Budney, water tower maintenance project supervisor, regarding the progress of the painting of the water tower, and reported that everything is going well and should be finished soon.

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Water Operator/Town Maintenance Report None

Clerk's Report: Michelle Kole reported 3 water cutoffs in July and 8 water cutoffs in August.

Council Comment Period: Council Member Michaelson stated that a new family in the Town owns livestock, and that a pig showed up on her lawn. She inquired whether restrictions on owning livestock in Town exist. Council Member Ramsey brought it up about the Spencer garage zoning violation. Mayor Watkins, Council Member Ramsey and the Zoning Administrator Robert Hendricks will speak to Tessie Bacon for legal advice.

With no further business, Council Member Andrews motioned that the meeting be adjourned. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

David C. Watkins, Jr., Mayor

ATTEST:

Karen K. Price, Clerk of Council