

**TOWN OF CHARLOTTE COURT HOUSE  
REGULAR COUNCIL MEETING MINUTES  
Monday August 19, 2019 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 19, 2019, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Ramsey, Arbogast (left after Agenda item K), Haskins, Kurdt, and Braxton (arrived during Agenda item F) were present. Council Member Ramsey motioned amend the agenda by moving the Evergreen Road Sidewalk Project and the Water Operator Report to follow approval of the agenda, and to approve the agenda as amended. The motion was seconded and carried by voice vote: 4 ayes, 0 nays.

**Evergreen Road Sidewalk Project** Melody Foster of the Commonwealth Regional Council reported that the required easements have been obtained and recorded and that VDOT has been notified. Once approval has been received from the Federal Highway Administration, the bidding process can be started. Melody stated that VDOT has received and “screened in” the pre-application for the third phase (Rt. 47) of the sidewalks project. Council Member Ramsey asked Melody to find out if the Town should secure and record easements for the third phase prior to moving forward.

**Water Operator Report** Donte reported that he is scheduled to take the water operator exam on September 5, 2019. He stated that there have been no major water issues and that he has replaced the mixer in well #4. He reported that VDOT repaired the sidewalk at the corner of Woodfork Rd. and Thomas Jefferson Hwy. Donte stated that the truck needs additional servicing. Dawn Watson reported that she met with Bill Gary for advice and possible assistance with restarting the SCADA radio system. After evaluating the system, Mr. Gary determined that he will be unable to assist and that the Town should contact Synapsis, who installed the system. Dawn stated that the chronic radio failures are not due a “ground” issue, and that it is pointless to start up the system using the same characteristics, namely an antenna on the water tower. Discussion followed regarding possibly installing a mechanical float that could transmit information to a phone.

**Approval of Minutes and Financial Statement** Council Member Arbogast motioned to approve the June 17, 2019 regular meeting minutes, the June 24, 2019 public hearing minutes, the June 24, 2019 special meeting minutes and the July 15, 2019 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays. Council Member Kurdt motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

**Citizen Comments** None

**Appointments to the Board of Zoning Appeals** Mayor Watkins stated that Andrew Carwile, Jennifer Jones, Claudia Koch, Michael Haskins, Stephen Walker and Murrie Bates have agreed to serve on the Charlotte Court House Board of Zoning Appeals. Council Member Arbogast motioned to approve the appointees as follows: Andrew Carwile, 5 year term ending September 30, 2024; Jennifer Jones, 4 year term ending September 30, 2023; Claudia Koch, 3 year term ending September 30, 2022; Michael Haskins, 2 year term ending September 30, 2021; Stephen Walker, 1 year term ending September 30, 2020; and Murrie Bates to serve as an alternate. The motion was seconded by Council Member Braxton and carried by voice vote: 5 ayes, 0 nays.

**Planning Commission Report** Terry Ramsey reported that the Planning Commission is recommending that the Town Council approve the proposed Manufactured Homes Ordinance, which will amend the current zoning ordinance to clarify what is permitted with regard to manufactured homes. Council Member Braxton stated that manufactured homes cannot be installed on permanent foundations and stated his opinion that they should not be permitted in the Town. Following discussion, Council Member Braxton made the following motion: “With all due respect to the Planning Commission, I move to hold a public hearing prior to the September Council meeting to amend the zoning ordinance to prohibit all future

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installations of manufactured homes in the Town of Charlotte Court House.” The motion was seconded by Council Member Haskins. Council Member Ramsey stated his intention to vote “no” due to concern that Council needs to hold a public hearing prior to taking any action on a recommendation from the Planning Commission. Council Member Ramsey called for a roll call vote: Ramsey, Nay; Haskins, Aye; Kurdt, Nay; Braxton, Aye; Arbogast, Aye. Motion carried.

Council Member Ramsey reported that the Town Zoning Administrator, Robert Hendrick has advised that blighted properties and problems with dumpsters that are not being maintained are not zoning issues, but rather issues that should be addressed in a maintenance ordinance.

**Committee Reports** Grounds, Streets & Lights – Council Member Kurdt reported that the Town welcome sign on George Washington Hwy. needs to have overgrown vegetation removed. Building & Grounds – Council Member Braxton reported difficulty locating qualified people to make roof repairs.

**Clerk’s Report** Karen Price reported that Rana Anwar revised his zoning permit application from requesting approval for a manufactured home to construction of a “stick built” home. She requested permission to obtain estimates for replacing the insulation and ductwork in the Municipal building attic. Approval was granted by consensus. Ms. Price reported that evidence seized by the State Police in 2012 was returned. She reported that Dominion Power will gradually be upgrading all streetlight fixtures to LED at no cost to the Town. She reported that Shentel is has resumed talks with Bobby McAvoy regarding co-locating an antenna on the water tower.

**Council Comments** Council Member Ramsey stated his intention to attend the Virginia Municipal League annual conference. Council Member Braxton stated his dismay that adequate action has not been taken with regard to the overflowing dumpster at 327 Thomas Jefferson Hwy. Karen Price stated that the owner was contacted twice and did respond by cleaning around the dumpster, but didn’t empty it. She will research to determine if any Health Dept. regulations are being violated and send a stronger notice to fix the problem.

With no further business, Council Member Ramsey motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

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David C. Watkins, Jr., Mayor

ATTEST:

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Karen K. Price, Interim Clerk of Council