

**TOWN OF CHARLOTTE COURT HOUSE**  
**REGULAR COUNCIL MEETING MINUTES**  
**Monday September 17, 2018 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, September 17, 2018, at 7:00 pm. Vice-Mayor Watkins called the meeting to order. Council Members Andrews, Kurdt, Haskins, Walker & Watkins were present. Mayor Walker and Council Member Jones were absent. Council Member Haskins motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Kurdt motioned to approve the August 20, 2018 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Andrews motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

**Citizen Comments** Terry Ramsey stated that he previously advised that the Town hire a consultant to assist with the cell tower project. He reiterated this concern, stating that the original consultant hired now stands to gain from the project and is no longer neutral.

**Planning Commission Report** Terry Ramsey reported that the Town Attorney Gary Elder reviewed the subdivision ordinance and suggested a few minor changes. Terry stated that the Planning Commission drafted language to facilitate cell towers in the current zoning ordinance. He stated that Zoning Administrator Robert Hendrick will attend the October 9, 2018 Planning Commission meeting and that he would like Gary Elder to be present as well. Responding to a question, Terry stated that having all pertinent parties present will streamline the process of completing the work. Responding to another question, Terry stated that modifying the existing zoning ordinance regarding telecommunication towers will enable the proposed monopole project to move forward without significant delays since the new zoning ordinance may not be completed for several months.

**Committee Reports** Grounds, Streets & Lights Committee – Council Member Andrews reported that Brian Nichols quit and that Chris McCarty, who submitted the second lowest bid, has agreed to take over the grass cutting contract for the remainder of the year. Water – Council Member Kurdt stated that the Town may need to purchase a new generator. Discussion followed regarding previous research into emergency generators for the wells provided by the former water operator.

**Water / Maintenance Report** Donte Hatcher reported that he researched prices on water line locating devices and expects the cost to be between \$1500 to \$2000. He reported that he has not yet obtained quotes for brush removal at Moses Drive water tower compound. He stated that all water tests have come back normal.

**Clerk's Report** Karen Price reported that the Town attorney participated in a phone conference with VDOT officials regarding the Evergreen Road sidewalk project. He advised that a surveyor will need to be contracted to produce easement plats which will provide the information needed to make easement donation requests of the property owners. The Town attorney will draft the letters to the property owners once the easement plats have been obtained. If the property owners decline to donate the necessary easements, it will be necessary to start the process required for their purchase.

**Council Comment** Council Member Haskins stated that she would like to see the Town develop a park for children and suggested looking into grant funding for financial assistance.

With no further business, Council Member Andrews motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

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David C. Watkins Jr., Vice-Mayor

ATTEST:

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Karen K. Price, Clerk of Council