

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday August 20, 2018 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, August 20, 2018, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Andrews, Jones, Haskins, Kurdt, Walker and Watkins were present. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 6 ayes, 0 nays. Council Member Andrews motioned to approve the June 18 and July 20, 2018 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 6 ayes and 0 nays. Council Member Watkins motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 6 ayes and 0 nays.

Citizen Comments None

Planning Commission Report Terry Ramsey reported that the Planning Commission has resumed its regular schedule of meeting twice per month. He stated that the sub-division ordinance is ready for review by the Town attorney, and that he would like to move forward with getting it approved by Council since it does not affect or conflict with the regular zoning ordinance. Terry advised that fees will be incurred for the assistance of the Town attorney and zoning administrator in reviewing the zoning documents. There was consensus by the Council to approve any fees incurred and move forward. The latest draft will be sent to the Council for review and comment.

Proposed Precision Cell/U.S. Cellular Monopole Vice-Mayor David Watkins reported that he met with Precision Cell representatives to visit the proposed monopole site and discuss the process involved with its construction. He stated that measurements were taken which confirmed that there is plenty of room to accommodate the monopole. He reported that the contract has a clause stating that the site will be returned to normal if and when the lease is terminated. The lease agreement will be forwarded to the Planning Commission for review. Council Member Jones suggested that a bond be issued to guarantee adequate funds to dismantle the structure if the company goes bankrupt. In response to a suggestion that a type of revenue clause be included in case no carriers lease space on the monopole, Council Member Watkins stated that Precision Cell won't construct without a commitment from at least one carrier.

Committee Reports Grounds, Streets & Lights – Council Member Andrews stated that she is still trying to work out issues with the grass contractor.

Water Operator Report Donte Hatcher reported that Betty Green of the Virginia Rural Water Association had planned to attend the meeting to discuss purchasing books and classes to aide him in getting his water operator license, but had to cancel at the last minute. Donte advised of an upcoming class covering math for water operations, being offered at Virginia Tech for \$90.00, which includes room and board for three days. He reported that there were a lot of leaks at meters that have been repaired. He stated that the Town needs to contract with someone to remove brush from the fence around the Moses Drive water tower. Council Member Jones offered to take a look at the site to see if he might be able to assist with the vegetation removal.

Clerk's Report Karen Price reported that a business license was issued to CT's Mobile Auto Repair. She stated that the first retribution check in the amount of \$250.00 was received from the Clerk's office on behalf of Holly Skelton. She stated that she spoke with the accountant working with the Virginia Municipal League on the Town's claim, who stated that he was sidetracked for a while with another issue, but has now resumed working on the Town's case and should be finished soon.

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday, August 20, 2018**

Page 2

Council Comments No comments.

With no further business, Council Member Jones motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 6 ayes and 0 nays.

ATTEST:

Stephen D. Walker Mayor

Karen K. Price, Clerk of Council