

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday November 16, 2020 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, November 16, 2020, at 7:00 pm. Mayor Watkins called the meeting to order. Council Members Arbogast, Ramsey, Haskins, Andrews, Kurdt and Braxton were present. Council Member Andrews motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 6 ayes, 0 nays. Council Member Arbogast motioned to approve the October meeting minutes as presented. The motion was seconded and carried by voice vote: 6 ayes, 0 nays. Council Member Arbogast motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 6 ayes, 0 nays.

Citizen Comments Council Member Arbogast requested to address the Council as a citizen. He requested that a streetlight be installed at the end of Gold Leaf Drive, stating that a pole exists which used to have a light. He stated that the area is very dark and there are additional houses beyond his. The Clerk will contact the electric company to see if one can be installed.

CARES Act Funding Council Member Arbogast asked if the Town was still interested in pursuing the installation of a hotspot to expand wi-fi availability for Town residents who may not have access. He stated that a surveillance system might be approved as a valid CARES Act expense in that it could aid with contact tracing. Discussion turned to establishing a means to accept electronic water and tax payments. The Clerk will check with the software provider and the Bank of Charlotte County to see what can be set up.

Water Operator Report

- November 2020 Bacteriological Samples were collected on 11/2/2020 at 555 LeGrande Ave and 270 David Bruce Ave. Both samples were absent for Total Coliform and E Coli.
- SMS is working to put together a few options for the AMI water meter systems for the Town.
- There was complaint of dirty water in the High School. The hydrants located along David Bruce Ave. in proximity of the school were flushed.
- The Green Sand Filters at Well #7 are still operating properly.
- The water system is in operation and operating efficiently
- The collection of data needed to create a GIS mapping program for the distribution system has been completed.

Planning Commission Report Council Member Ramsey reported that the Planning Commission continues to meet regularly and is making progress with Zoning Ordinance revisions.

Committee Reports Water Committee – Council Member Ramsey stated that the Town has contracted with Hurt & Proffitt (H&P) to assist with getting the courthouse water tank painted and to enter into a maintenance agreement with a firm for both tanks. H&P will draft and advertise a request for proposals (RFP) and will provide inspection services for the contracted price of \$8500.00. By consensus, the Water Committee is authorized to approve the RFP when completed.

Grounds, Streets & Lights – Mayor Watkins stated that the Town must get VDOT approval prior to installing electronic speed signs. Council Member Arbogast motioned to approve up to \$8,000.00 for the purchase of two speed signs. The motion was seconded by Council Member Braxton and carried by voice vote: 6 ayes, 0 nays.

Clerk Report Karen Price reported that renovations to the Town office are complete and the office is once again open to the public. She stated that Council members are required to complete FOIA and COIA training bi-annually. While most of the Council had completed the COIA requirement in December 2019, most still needed to complete the FOIA training before the end of the year.

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Council Comment Period Mayor Watkins read a resignation letter from Council Member Kurdt citing that her last day would be Dec. 31, 2020. Council Member Arbogast asked the Clerk to leave the room. He then asked the Council to consider issuing the Clerk hazard pay using available CARES Act funds. Following discussion, Council Member Arbogast motioned that the Personnel Committee look into using CARES Act funding as reimbursement hazard pay. The motion was seconded by Council Member Braxton and carried by voice vote: 6 ayes, 0 nays.

With no further business, Council Member Braxton motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 6 ayes and 0 nays.

David C. Watkins, Jr., Mayor

ATTEST:

Karen K. Price, Clerk of Council