

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday September 18, 2017 7:00pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, September 18, 2017, at 7:00 pm. Mayor Walker called the meeting to order. Council Members Kurdt, Haskins, Watkins, Walker and Jones were present. Council Member Andrews was absent. Council Member Kurdt motioned to approve the agenda as presented. The motion was seconded and carried by voice vote: 5 ayes, 0 nays. Council Member Haskins motioned to approve the August 21, 2017 regular meeting minutes as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays. Council Member Kurdt motioned to approve the financial statement as presented. The motion was seconded and carried by voice vote: 5 ayes and 0 nays.

Citizen Comments Charlie Marable stated that he has been quoted a price of \$6800.00 by Shentel to get cablevision/internet service brought to his residence on Cardinal Lane. Noting the Town's Cablevision Franchise Agreement with Shentel, Mr. Marable requested assistance in negotiating a better deal. Council Member Jones stated that he had to pay several hundred dollars to connect with Shentel. Mayor Walker stated that the expense stems from the need to relocate a Dominion pole. Mayor Walker and Council Member Jones offered to contact Shentel and see if they could influence them to absorb more of the cost. Council Member Jones stated that the Town should renegotiate the agreement when it comes due next year.

Sidewalk Project Engineering Firm Selection Committee Mayor Walker stated that RFPs have been advertised for the Evergreen Road Sidewalk Project and that Andre Gilliam of the Commonwealth Regional Council (CRC) has requested that a selection committee be formed. Karen Price stated that Andre has suggested three dates for moving forward with the selection process. On Friday, Sept. 22, the RFPs will be delivered to the Town office; On Friday, Sept. 29th, between 10:30 and 11:30 am Andre requested that selection committee members meet to score the RFPs; and on Friday, Oct. 6 between 10:30 and 11:30 am interviews would be held with the engineering firms selected based on the scores given. Following discussion there was consensus to request that latter two dates be moved to Thursday, September 28 and Thursday, Oct. 5, at 4:00 pm to better accommodate the Council Members' schedules.

Request for Cable Services to be Extended to Cardinal Drive Discussed during the citizen comment period. No action taken.

Committee Reports Terry Ramsey, Chair of the Planning Commission (PC) reported that they met and began work on the zoning map. He stated that Andy Carwile's knowledge and ability to use Google Earth has been very helpful. Terry stated that the Town Zoning Administrator, Robert Hendrick will attend a couple of PC meetings to add his expertise to the process. Terry thanked the Council for approving the Comprehensive Plan.

Water / Maintenance Dawn Watson reported that the filtration system at well #7 is working well. She reported that the filters are being backwashed twice per week and that the drains are having trouble keeping up. Dawn stated that she will meet with Eddie Atkins of Blair construction tomorrow to discuss their plans for connecting the new courthouse to the Town water system. Mayor Walker stated that there is a portion of water line that has been covered with fill dirt during the construction process that they want to abandon and tie in to a different area. They also want to relocate the water meters for the bank and Clerk's office.

Clerk's Report Karen Price reported that the auditors were beginning to work on the FY16-17 audit. She reported that a business license was issued to One Source Integration Inc. She reported that the sidewalk on George Washington Hwy. was repaired as well as the storm drain in front of Parker Oil Co. Karen stated that before VML will reimburse the Town for the loss incurred by Holly Skelton, a claim form with accounting detail must be notarized and submitted. Once that is received by VML, they will conduct

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their own investigation. Mayor Walker requested that the State Police be contacted about returning everything that had been confiscated. Karen reported that a request was made to allow a food truck to operate in the Town a day or two per week. Following discussion about the need to incorporate language in the zoning ordinance regarding mobile businesses, there was consensus to allow the food truck to operate in the Town after first purchasing a business license and with the understanding that meals tax must be collected. The Clerk will research how food trucks are regulated in other towns.

Council Comments Mayor Walker stated that he had planned to address the Phenix Town Council again about sharing a water operator but after learning that they were not going to consider Dawn Watson as a candidate, he decided not to go.

With no further business the meeting was adjourned.

Stephen D. Walker, Mayor

ATTEST:

Karen K. Price, Clerk of Council