

**TOWN OF CHARLOTTE COURT HOUSE
REGULAR COUNCIL MEETING MINUTES
Monday June 16, 2014 7:30pm**

A regular meeting of the Charlotte Court House Town Council was held on Monday, June 16, 2014, at 7:30 pm. Vice-Mayor Watkins called the meeting to order. Council Members Andrews, Watkins, Jones & Haskins were present. Council Members Parsons and Dunn were absent. Mayor Walker arrived after the call to order. Vice-Mayor Watkins motioned to amend the agenda to add an executive session after item H. The motion was seconded and carried by voice vote: 4 ayes, 0 nays. Council Member Andrews motioned to approve the agenda as amended. The motion was seconded by Council Member Jones and carried by voice vote: 4 ayes, 0 nays. Council Member Andrews motioned to approve the April 21 regular meeting, the May 19 public hearing and May 19 regular meeting minutes as presented. The motion was seconded by Council Member Haskins and carried by voice vote: 4 ayes and 0 nays. Vice-Mayor Watkins motioned to approve the financial statement. The motion was seconded by Council Member Jones and carried by voice vote: 4 ayes and 0 nays.

Citizen Comment Period None

Mayor Walker stated that a letter was sent to Council Member Dunn addressing his prolonged absence from his Council obligations due to medical issues, and requesting that he declare his intention to either fulfill his duties or resign his seat. The letter stated a June 13 deadline for response, and advised that no response would signify his resignation. Mayor Walker stated that no response was received.

Approval of FY 2014-2015 Budget Council Member Jones motioned to approve the FY 14-15 budget as presented. The motion was seconded by Council Member Andrews and carried by roll call vote: Jones, aye; Andrews, aye; Haskins, aye; Watkins, aye;

Appropriation of FY 2014-2015 Budget Vice-Mayor Watkins motioned to appropriate the FY 14-15 budget as presented. The motion was seconded by Council Member Andrews and carried by roll call vote: Watkins, aye; Andrews, aye; Haskins, aye; Jones, aye.

Executive Session Vice-Mayor Watkins motioned to enter into executive session regarding a legal matter. The motion was seconded by Council Member Haskins and carried by voice vote: 4 ayes, 0 nays. The public meeting reconvened. The following resolution was read by Vice-Mayor Watkins, and adopted by roll call vote, Watkins, aye; Andrews, aye; Jones, aye; Haskins, aye. Whereas, the Town Council of Charlotte Court House has convened a closed session meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and Whereas, #2.1-344.1 of the Code of Virginia requires a certification by this Town Council of Charlotte Court House that such closed meeting was conducted in conformity with Virginia law; and Now, therefore be it resolved that the Town Council of Charlotte Court House hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council of Charlotte Court House.

Board of Zoning Appeals Appointment Vice-Mayor Watkins motioned to appoint Brian O'Neill to the Board of Zoning Appeals for a five year term, ending January 31, 2019. The motion was seconded by Council Member Andrews and carried by voice vote: 4 ayes, 0 nays.

Committee Reports Mayor Walker stated that he attended a VDOT public hearing in Lynchburg with regard to preliminary transportation project funding. He addressed the Commonwealth Transportation Board in an effort to secure sidewalk funding. Mayor Walker stated that his comments were apparently well received because he was contacted within a few days and advised that the Town's goal of constructing a sidewalk on George Washington Highway would be taken on as a VDOT project, with no Town funds required.

Personnel Committee - Council Member Andrews stated the need to schedule a Personnel Committee meeting.

Clerk's Report Karen Price reported the need to get a cell phone for the water operator since his personal phone has poor reception, making it difficult to reach him.

Water/Maintenance Report Curtis Inge reported that repairs were made to the truck and lawn mower. He stated that new pumps and a tank were installed at well #5 and the water is now being treated. He reported that chlorine is being added to the entire water system. Curtis reported that the water towers are being painted and that two leaks were detected and repaired. He requested permission to install flashing safety lights on the town truck. He reported that the SCADA system is still not functioning.

Council Comment Period None

With no further business, Council Member Jones motioned that the meeting adjourn. The motion was seconded and carried by voice vote: 4 ayes and 0 nays.

Stephen D. Walker, Mayor

ATTEST:

Karen K. Price, (Interim) Clerk of Council

**TOWN OF CHARLOTTE COURT HOUSE
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Monday July 21, 2014 7:30pm**

Council Members present: Jones & Haskins.

Council Members absent: Watkins, Andrews, Parsons, and Mayor Walker.

Council Member Haskins called the meeting to order and Council Member Jones gave an invocation.

The meeting was cancelled due to the lack of a quorum.